



Year Round Group Program Handbook





Tim Horton Children's Foundation

Established in 1974, the Tim Horton Children's Foundation is a non-profit organization committed to providing an enriched and memorable camp experience to participants from across Canada and parts of the United States.

Year Round Group Program

Throughout the fall, winter and spring, the Foundation's Year Round Group Program provides schools and youth agencies serving economically disadvantaged children with a first-class camp experience lasting from 3 to 7 days at no cost to their families. Through this program, the Foundation is able to extend its mission by serving more children and youth.



Overview of the Application Process

Community-based organizations or schools that serve economically disadvantaged children and youth between 8 and 18 years of age can apply. The goal of the Year Round Group Program is to develop long-term relationships that benefit the children served by your organization through their attendance at a Foundation camp. The application process for the Year Round Group Program involves the following pieces:

- 1) Complete the Tim Horton Children's Foundation Year Round Group Program Application.
- 2) Submit any supplementary materials that support your organization's objectives and mission.
- 3) Provide qualified staff for supervising the participants.

Minimum ratio 1:10

Staff are to be a minimum of 18 years of age

All staff accompanying the group must have a current police security check

At least one staff member is to have current Standard First Aid and CPR certification

- 4) You will be contacted by the Foundation once the application has been received and reviewed.
- 5) Once the application has been approved, you will be contacted and the trip details will be discussed.

Prior to your trip to camp, a Tim Horton Children's Foundation camp staff will visit your group and conduct a pre-camp orientation meeting together with staff from your organization. These meetings are designed to inform campers and parents about the experience. At the meeting, Foundation staff will cover travelling to and from camp, an overview of the purpose of the experience, the schedule of activities and health & safety information.



Selection Criteria

- 1) Community-based organization, agency or school.
- 2) Able to demonstrate that most children participating in the program come from an economically disadvantaged home.

The Foundation exists to provide camp experiences for children whose families cannot afford to send them to camp or any other organized recreational activities. We recognize that this can be a sensitive issue for some; however, we need to ensure that only those children who meet our criteria are selected. Points to consider:

- The child is from a low-income family. Please see the application form for income requirements.
- The child has had few life experiences due to limited financial resources.
- The child's family struggles to meet the basic necessities of food, housing and clothing and does not have the financial resources for any extracurricular activities.
- Similar opportunities are not being provided to support this child by other agencies.

- 3) Participants must be between the ages of 8 and 18.

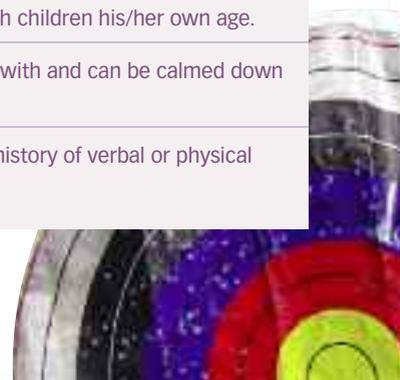
The closer that the participants are in age, the better they may interact in a program setting. Please keep in mind that this is a residential program and all participants will be required to stay overnight for a minimum of two evenings.

- 4) Participants are socially well-adjusted and able to interact positively with peers and adults.

The child interacts well with children his/her own age.

The child can be reasoned with and can be calmed down when an incident arises.

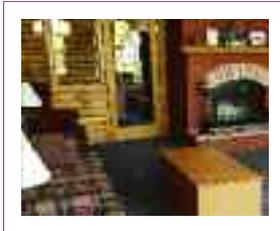
The child does not have a history of verbal or physical aggression.



What We Offer

The Tim Horton Children's Foundation fully sponsors children and groups approved to participate in the Year Round Group Program. This includes ground transportation to and from camp, meals and snacks, program equipment and Foundation program staff.

Accommodations are provided in unique dorm-style bunkhouses which include smaller bedrooms with full bedding and private showers and washrooms.



Our camps and programs provide the ideal environment for children and youth to develop positive life skills. Each camp has vast outdoor areas that can be used for programming, meetings and recreational opportunities. At camp you will find a mixture of open spaces and forested areas, as well as a variety of trails and wetlands.

Camp programming and activities are determined by each camp and are designed to provide a variety of experiences to your group, all while ensuring risks are minimized and safety is maintained. The goal of the group experience is to have each participant leave camp a more caring, responsible and motivated individual.

G.R.E.A.T. Bead Program

While at camp, participants will be introduced to the Foundation's G.R.E.A.T. Bead Program. Activities at camp will be designed to allow participants to earn their G.R.E.A.T. beads during their time at camp. Participants will earn their beads by doing the following:

Goal Setting and Achievement:

- Overcoming a fear, trying something new and keeping a positive attitude

Responsible Leadership:

- Setting a good example for others, being a positive influence, and helping solve problems

Environmental Awareness:

- Respecting the environment and learning the importance of conservation

Adventure, Creativity and Discovery:

- Asking questions, discovering new things, making something with your hands and exploring

Teamwork, Friendship and Community:

- Celebrating differences, making new friends, helping and supporting others and working as a team



Camp Locations

Each camp offers high-quality, resort-style facilities. Our camp buildings are all climate-controlled throughout the year. Indoor facilities include a main lodge that includes fireplaces along with cozy meeting areas with comfortable chairs and sofas, large indoor programming areas or recreation centres along with bunkhouses that include spacious meeting areas.



In addition, each camp offers the following unique features:



Tim Horton Memorial Camp
Parry Sound, Ontario

Located on Lorimer Lake, just outside Parry Sound, Ontario.

Activity options include an Outdoor Adventure Program with a Climbing Tower, High and Low Ropes Adventure Course, a beach waterfront, archery range, campfire area, snowshoeing, scenic hiking trails and large sports fields with recreational opportunities for every season.



Tim Horton Children's Camp
Tatamagouche, Nova Scotia

Located on the ocean shores of the Northumberland Strait in Tatamagouche, Nova Scotia.

Activity options include an Outdoor Adventure Program with a Climbing Tower, a beach waterfront, archery range, campfire area, snowshoeing, scenic hiking trails, basketball courts and large sports fields with recreational opportunities for every season.



Tim Horton Children's Ranch
Kananaskis, Alberta

Located in the foothills of the Canadian Rockies, in Kananaskis, Alberta.

Activity options include an Outdoor Adventure Program with a Low Ropes Adventure Course, archery range, campfire area, ice skating, scenic hiking trails, indoor rock climbing and large sports fields with recreational opportunities for every season.



Camp des Voyageurs Tim Horton
Quyon, Quebec

Located on the historic Pontiac Bay of the Ottawa River, just outside Quyon, Quebec.

Activity options include an Outdoor Adventure Program with a Climbing Tower and a Low Ropes Adventure Course, archery range, campfire area, kick sledding, snowshoeing, skating, scenic hiking trails and large sports fields with recreational opportunities for every season.



Tim Horton Camp Kentachten
Campbellsville, Kentucky

Located in Green River Lake State Park, just outside Campbellsville, Kentucky.

Activity options include an Outdoor Adventure Program with a Climbing Tower and Zip Line, a Low Ropes Adventure Course, Disc Golf Course, campfire area, mountain biking, scenic hiking trails and large sports fields with recreational opportunities for every season.



Tim Horton Onondaga Farms
St. George, Ontario

Located in the rolling hills and wetlands of Southern Ontario, just outside the village of St. George.

Activity options include an Outdoor Adventure Program with a Climbing Tower, a High and Low Ropes Adventure Course, archery range, campfire area, night hiking, environmental education, astronomy, creative arts, music program and large sports fields with recreational opportunities for every season.





Supervision of Participating Children

The Tim Horton Children's Foundation believes that the 24-hour living experience offered in a camp setting can provide campers with opportunities to broaden their horizons, learn by doing and develop more fully as healthy individuals. It is important to understand that while under the leadership of skilled staff, the activities that participants engage in involve risk - risk in choices made and physical activity undertaken by the participant. The health, safety, and well-being of each camper is emphasized throughout all of our programs. It is hoped that through these experiences participants will gain a more positive view of the world and their place in it.

PLEASE NOTE:

The visiting organization is responsible for providing all supervision and care of children, including overnight supervision in camp buildings and bunkhouses.

Organization's Responsibilities

- Select appropriate campers based on the "Selection Criteria" noted on page 4.
- Select a minimum of 40 children/youth to participate in the Program.
- Provide qualified staff to supervise participants and actively participate in all camp programs.
- Help to coordinate, along with THCF staff, a mandatory pre-camp orientation meeting for campers and parents/guardians.
- Submit all required paperwork (in compliance with specified timelines).
- Provide a certificate of insurance within two weeks of receiving your trip dates.
 - The certificate must be issued in the name of the organization and include details of the insurance coverage.
 - The certificate is required to show that Tim Horton Children's Foundation, Inc. (for Canadian Camps) or Tim Horton Children's Foundation (US), Inc. (for U.S. Camp) is included as an additional insured under the policy.
- It is required that the visiting organization has access to a vehicle that can be used in emergency situations. Any exceptions to this are at the discretion of the General Manager.



Child Guidance Policy

All programs are planned to:

- Recognize and accept each child's individuality, differences and development level.
- Establish a feeling of trust and security.
- Enhance feelings of respect, acceptance, and caring among children and adults.
- Encourage positive social interactions.



Health and Wellness

A successful and enjoyable experience begins with a healthy participant. All participants are required to submit a completed Participant Allergy/Medical Information Form (provided once the Year Round Group Program application has been approved). The health and safety of our campers is our top priority. When the camp is made aware of a child's allergies, particularly food allergies, efforts are made to ensure alternatives are available for that child. For children with severe nut allergies, reasonable efforts will be made to reduce or eliminate the child's contact with these substances.

Parents/guardians must be aware that the Foundation cannot guarantee a completely nut-free environment.



Food Services

At our camps we provide the best quality food service possible. Our menus are very appetizing and include a variety of nutritional foods that are appealing to children. Each day campers will receive three meals and an evening snack, and fresh fruit is provided any time during the day. Whether eating in the camp dining room or on picnics, there is always plenty of good food to eat!

In reference to Special Diets, please be aware that all meals are prepared in the same kitchen facility. The Foundation will purchase certified products from approved suppliers, but we cannot guarantee the elimination of possible ingredient transfer within the cooking environment.

How to Apply

Interested agencies/schools must submit an application for consideration, complete with all the requested supporting documentation directly to the camp they wish to attend.

Your application will be reviewed and you will be notified of the status. If the decision is to move forward, you will be contacted and sent a Confirmation Package detailing all further information.





Tim Horton Memorial Camp

539 Lorimer Lake Road
McDougall, ON
P2A 2W7
Tel: (705) 389-2773
Fax: (705) 389-1986

Tim Horton Children's Camp

R.R. #3
Tatamagouche, Nova Scotia
B0K 1V0
Tel: (902) 657-2359
Fax: (902) 657-2696

Tim Horton Children's Ranch

1 Tim Horton Ranch Rd. & Hwy. #40
P.O. Box 117, Kananaskis, Alberta
T0L 2H0
Tel: (403) 673-2494
Fax: (403) 673-2283

Camp des Voyageurs Tim Horton

P.O. Box 310, 60 chemin du Canal
Quyon, Quebec
J0X 2V0
Tel: (819) 458-3164
Fax: (819) 458-3181

Tim Horton Camp Kentahten

49 Kentahten Trail
Campbellsville, Kentucky
42718
Tel: (270) 465-9250
Fax: (270) 465-9102

Tim Horton Onondaga Farms

R.R. #2, 264 Glen Morris Road E.
St. George, Ontario
N0E 1N0
Tel: (519) 448-1264
Fax: (519) 448-9511

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Tim Horton Children's Foundation

RR #2, 264 Glen Morris Road East, St. George, Ontario, Canada N0E 1N0

Tel: (519) 448-1248

Fax: (519) 448-1415

www.thcf.com